

NESMC PRIVACY POLICY

The New England Spectrum Management Council (hereafter "NESMC") recognizes that privacy is important. The NESMC Privacy Policy covers the types of information NESMC collects and maintains when you use NESMC services as well as the steps we take to safeguard that information.

SCOPE

This Policy describes in detail the privacy practices that apply to NESMC services. If you have questions about this Policy please contact us at New England Spectrum Management Council, PO Box 185, Berlin MA 01503.

PERSONAL INFORMATION AND OTHER DATA WE COLLECT

- NESMC collects personal information when you create or update an account on the NESMC website and when you file and maintain frequency coordination applications via the NESMC web site.
- NESMC collects personal information from written correspondence and forms you may provide us.
- Information disclosed by you in other communications, which may include but is not limited to telephone conversations and email messages, is specifically excluded from this policy.
- The NESMC web site uses cookies and other technologies to assist with the entry, maintenance and security of the information we collect. Cookie information is not collected, aggregated or used for any other purpose.
- The NESMC web servers automatically record information when you visit our web site including but not limited to: the requested URL, your IP address, browser type and date and time of your request.
- The information NESMC collects is segregated into three categories for control and dissemination purposes. Please note that the examples cited are not inclusive – please contact NESMC if you have questions regarding any specific piece of information we collect. The categories are:
 - a) **Personal Contact Information**
Information such as mailing address, phone numbers, email addresses and any other information not specifically included in the other categories.
 - b) **Basic System Information**
Information such as operating frequency, transmitter and/or receiver city and state locations, system access methods, system callsign, system sponsor and system notes. (Notes are the notes as published in the American Radio Relay League's annual *Repeater Directory* publication.
 - c) **Detailed System Information**
Information such as the specific system street address, latitude, longitude, transmitter power, antenna and other system technical information.

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DISSEMINATION OF INFORMATION TO THIRD PARTIES

- Personal Information (Category (a)) is **not normally** disseminated by NESMC **except as indicated below**. Note that some of the personal information collected by the NESMC is readily available from other sources including the FCC on-line database.
- Basic System Information (Category (b)) is released to the ARRL for publication in its annual *Repeater Directory* publication. This information is also made available to the public via the NESMC web site public database search functionality.
- Detailed System Information (Category (c)) is released to coordination entities recognized by the National Frequency Coordination Council for the purpose of coordination between the NESMC and adjacent service areas. **NESMC may also release this information to the ARRL for the purposes of facilitating proper coordination with other services in bands where allocations are shared.**
- You may choose to have Category (b) information withheld from both publication by the ARRL and display on the NESMC web site by checking the appropriate categories on the coordination application. By default non-repeater systems (typically control and auxiliary links) are not published or displayed in on-line searches.
- The NESMC will disclose information from any of the above categories to an official of the Federal Communications Commission upon written request from the Commission.
- The NESMC will disclose information from any of the above categories to local, state and/or federal law enforcement bodies when subpoenaed to do so.
- **On bands where the amateur service is secondary, NESMC may also furnish any of the above categories of information to the primary user of the band upon their request.**

CHILDREN

The NESMC does not solicit or offer its services for children under the age of 13 and requests that a child have a parent or guardian create an account on their behalf.

CONFIDENTIALITY AND SECURITY

- The NESMC limits access to the information it collects to its officers, directors and frequency coordinators as reasonably needed to provide services to you.
- The NESMC has physical and electronic safeguards to protect the information we have collected.

PRIVACY POLICY UPDATES

The NESMC may update this policy from time to time. Updates will be announced on the NESMC web site. The most current version of this policy will always be available on our web site.

Last revised 3 March 2008

Voted and Approved 3 March 2008